

# TSR DARASHAW LTD.

6-10 Haji Moosa Patrawala Industrial Estate, 20 Dr. E. Moses Road,  
Mahalaxmi, Mumbai 400 011. Tel. : 91 22 6656 8484 Fax 91 22 6656 8494



Business hours Monday to Friday 10.00 a.m. to 3.30 p.m.

Dear Sir,  
Use the following Form, as and when required, to help us attend to your queries. Use one form for each Company.

Yours faithfully,  
**TSR DARASHAW LTD.**  
(Please return this Form to undermentioned address)

## QUERY FORM

TSRDL INWARD NO. \_\_\_\_\_  
DATE \_\_\_\_\_

TO,  
**TSR DARASHAW LTD.**

FROM : \_\_\_\_\_

Section / Div : \_\_\_\_\_  
(Please mention Name of the Company)

PINCODE : \_\_\_\_\_  
(Mention Name and Complete Address)

6-10 HAJI MOOSA PATRAWALA INDUSTRIAL ESTATE,  
20 DR. E. MOSES ROAD,  
MAHALAXMI, MUMBAI 400 011.

Contact No. \_\_\_\_\_  
Email Address : \_\_\_\_\_

### QUERY

(Please (✓) whatever applicable)

**(A) NON-RECEIPT OF CERTIFICATES SENT FOR :**

- TRANSFER
- TRANSMISSION/TRANSPPOSITION/AMALGAMATION
- NAME CORRECTION
- CONVERSION     EXCHANGE
- SPLIT/CONSOLIDATION
- SUB-DIVISION
- ENDORSEMENT OF CALL MONEY

**PARTICULARS OF SECURITIES INVOLVED :**

- 1) TYPE :  SHARES  DEBENTURES  BONDS  SPNS
- OTHERS : \_\_\_\_\_
- 2) REFERENCE FOLIO NO. (S) : \_\_\_\_\_
- (In case of transfer, please mention transferor's Folio No. (S).)
- 3) NO. OF SECURITIES INVOLVED : \_\_\_\_\_
- 4) DISTINCTIVE NOS : \_\_\_\_\_

**(B) NON-RECEIPT OF :**

- DIVIDEND WARRANT
- INTEREST WARRANT
- REFUND ORDER / PAY ORDER
- BUY BACK CHEQUE
- ODD LOT PAYMENT
- TAX DEDUCTION CERTIFICATE (FORM 16A)
- FIXED DEPOSIT RECEIPT NO. : \_\_\_\_\_
- BONUS SHARES
- RIGHT SHARES / DEBS / BONDS

**PARTICULARS**

- 1) REFERENCE FOLIO NO. (S) : \_\_\_\_\_
- 2) FOR THE PERIOD : \_\_\_\_\_
- TAX AMOUNT : \_\_\_\_\_
- AMOUNT : \_\_\_\_\_

**(C) OTHER QUERIES NOT SPECIFIED IN (A) & (B) ABOVE :**

- LOSS OF SECURITIES / DUPLICATE PROCEDURE       CHANGE OF ADDRESS

**ENCLOSURES :**

REFERENCE OF PREVIOUS CORRESPONDENCE WITH US, IF ANY	SPECIMEN SIGNATURE (S)								
YOUR LETTER (S) TO US      TSRDL'S REPLY TO YOU									
<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%; text-align: center;"><u>LETTER REF.</u></td> <td style="width: 25%; text-align: center;"><u>DATE</u></td> <td style="width: 25%; text-align: center;"><u>LETTER REF.</u></td> <td style="width: 25%; text-align: center;"><u>DATE</u></td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> </table>		<u>LETTER REF.</u>	<u>DATE</u>	<u>LETTER REF.</u>	<u>DATE</u>	_____	_____	_____	_____
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