

INSTRUCTIONS

(I) IN CASE OF TRANSMISSION

- 1) In a Joint Account no names can be deleted apart from the name of the deceased nor can any fresh names be added.
- 2) Request for transmission CANNOT be put through in case of securities standing in the single name of the deceased merely on the basis of Death certificate. Proper legal documents are required to be submitted.

(II) IN CASE OF AMALGAMATION

- 1) Amalgamation of folios can be done only if order of names are identical in both accounts.
- 2) Only one form is required to be filled up if more than one folio is to be amalgamated.
- 3) There is no need to fill up column no. G.
- 4) Mention the Register Folio No. in which the securities are to be amalgamated in Column No. K.

(III) PARTICULARS OF SHARE / DEBENTURE / BOND CERTIFICATE (S) CONTINUED ITEM (E) :

CERTIFICATE NO.	DISTINCTIVE NOS.	NO. OF SECURITIES
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		

Securities to be forwarded to :

Mr. / Mrs.

FOR OFFICE USE
SPACE FOR ANY SPECIAL REMARKS

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